Rapid Review Triage Process Safe guarding Property Safe Process Safe Process Safe Process Safe guarding Property Safe Process Safe P



Serious Harm includes (but is not limited to) serious and / or long-term impairment of a child's mental health or intellectual, emotional, social or behavioural development. It should also cover impairment of physical health and or death. This is not an exhaustive list. When making decisions, judgment should be exercised in cases where impairment is likely to be long term, even if this is immediately not certain.

Incident identified by any organisation—complete LCSPR Referral Form and submit to Partnership Team within 24 hours of incident, or as soon as possible.

JCR Representative from the three safeguarding partners hold triage discussion to determine if criteria is met for SIN notification—to be held within 48 hours of LCSPR referral received. The referrer should also be invited to triage meeting.

Partnership Team to feedback on outcome to referrer and Delegated Safeguarding Leads. Partnership Team log record of the decision and rationale.

If there is a disagreement as to whether criteria is met, escalation made to DSLs for decision.

Meets criteria for SIN

Does not meet criteria for SIN

Local Authority Children's Services to submit Serious Incident Notification Form to Ofsted / National Panel within 5 working days of the incident. CSC to also send SIN report to Partnership Team within 5 working days of the incident. The SIN Report will complement the LCSPR Referral already submitted (step 1 above).

Business Unit send out *Referral form and Initial*

chronology template to all relevant agencies

Scoping and Information Sharing Template and

Consideration of Alternative Learning Activity or Action (this could be; a form of audit, review or Escalation Policy Process)

Criteria:

- Clarity and focus on areas of learning proposed
- Reoccurring theme
- Exceptional circumstance of interest
- Less prescriptive process
- Agreed activity / action to be led by appropriate existing group

Within 2 working days of referral

Date set for Rapid Review Meeting

(This could be a standing Group responsible for overseeing learning from serious incidents or an extraordinary meeting to undertake the Rapid Review)

> Referring agency notified of decision made

Completed Initial Scoping and Information Sharing Template and chronology returned by agencies and then shared with those attending the Rapid Review Meeting along with the Referral Form and any LA notification

Rapid Review meeting:

- Reviews the facts about the case presented in the documentation
- Agrees any immediate action
- Identifies immediate learning and actions
- Considers the case against the criteria for child safeguarding practice reviews
- a LCSPR, etc. and provides rationale for the recommendation.

• Agrees a recommendation on whether the HSCP should commission

Within 15 days of the Notification to Ofsted/ National Panel

Day 8-10

Delegated Safeguarding Partners ratify recommentation of Rapid Review meeting. Rapid Review Template and accompanying letter sent to national Panel. Agencies (including the agency who made the referral) are informed of the outcome.

JCR Group to make recommendation to Delegated Safeguarding Leads of which sub group undertakes QA & learning activity